

RICOH Interactive Whiteboard

Add-on Service for Office 365

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Enhance your meeting workflow with Ricoh's cloud-based Interactive Whiteboard Add-on Service for Office 365

- Start your meeting by swiping your badge/card and login Office 365
- Meeting contents can be retrieved and presented without connecting your laptop during the meeting
- Access/Load/Save to your personal OneDrive folder during the meeting instantly
- Meeting annotation can be shared easily to all attendees via email or OneDrive after the meeting
- Quick and easy set up and finish, with meeting notes instantly circulated to all delegates
- Enhance communication and collaboration with Teams and SharePoint integration



Card
Authentication

OneDrive®
for Business

Outlook®

Office 365



+ Office 365

RICOH Interactive Whiteboard

Card Authentication

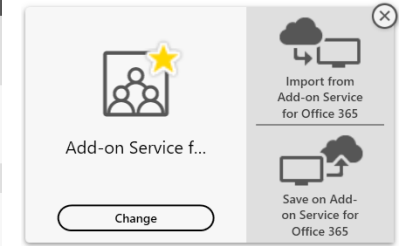
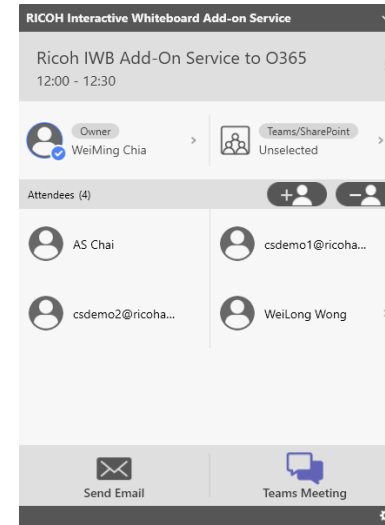
Secure access can be assured using your badge/card authentication.



Outlook Scheduler, Teams and SharePoint Integration

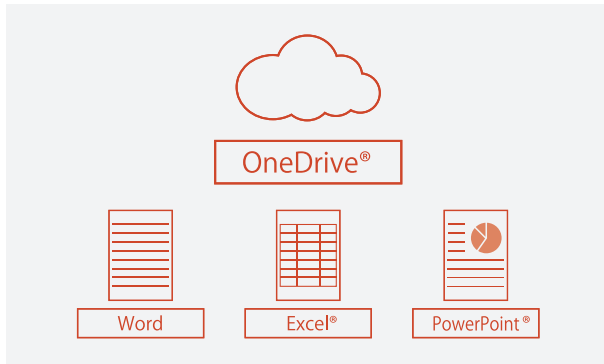
Meeting attendees and files can be retrieved from Outlook calendar when logged in, so the meeting can get started immediately and efficiently without any struggle.

Teams and SharePoint integration enhance communication and collaboration. You can now start a Teams meeting and access SharePoint from Ricoh Interactive Whiteboard.



OneDrive for Business Integration

Meeting files such as Excel or PowerPoint can be retrieved from OneDrive and saved as native format. Any last minutes change can be made and saved on OneDrive, then retrieve the latest files during the meeting.



Outlook Email Integration

All attendees retrieved from Outlook calendar is automatically set as distribution list, so you just need to press a button to share meeting notes after the meeting.



Required Components

	Ricoh products/service	3rd party products/service
Hardware	Any RICOH Interactive Whiteboard (IWB) that support Ricoh IWB Controller Type2 (Firmware ver3.5 or later)	Supported IC Card Reader and IC Card
Software	RICOH Interactive Whiteboard Add-on Service Client Application	Microsoft Teams
License	RICOH Interactive Whiteboard Add-on Service for Office 365 license	Microsoft Office 365 user license

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