

# RICOH Streamline NX v3

## Scan & Capture Option

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## Benefit from digital processes

Adding the **RICOH Streamline NX v3 Scan & Capture Option** gives you advanced capabilities well beyond what comes standard with most scanners or multifunction printers (MFPs). Streamline NX can precisely extract data while scanning, recognize the type of document and send it into the appropriate business systems — or it can trigger a defined process like Ordering, Accounts Payable or HR. Streamline NX with the Scan & Capture Option provides many advantages to help you embrace digital processes and electronic file conversion and workflows.

### One interface

Streamline NX eliminates switching between multiple applications to get work done. Perform multiple functions from within a single user interface at the MFP — and bring your important document processes together. Streamline NX with the Scan & Capture Option handles your scan and fax processes with advanced features that efficiently move your information where it needs to go. The intuitive interface increases user acceptance and can be customized to help reduce errors (for example, users will only see scan workflows to which they have access rights).

### Powerful OCR

With the Scan & Capture Option, you can utilize powerful OCR capabilities and deliver highly accurate paper-to-digital conversion. Optional Zonal OCR & Barcode functionality provides targeted data extraction to support pre-defined routing workflows — such as importing line item data into your accounting system.

### Advanced imaging

Document preview features at the MFP let you verify a scanned file before distribution. In addition to standard sizes, choose A6 Landscape and custom paper scanning — and zoom in or out to check the smallest details. Additional advanced features include Bates stamping, watermark capabilities, image clean-up and an optional connector for linear and 2D barcodes.

### Flexible routing

Route files to email, network and home folders, ECM, fax, FTP and other systems via connectors — right from the MFP. Gain flexible routing processes as well as the ability to track scan and fax activity. Card authentication manages user workflows and regulates scanning. You can choose to automatically route incoming faxes to select network folders (with fax-enabled MFPs) and enable the configuration of custom scanning workflows (including distribution to multiple destinations at once).

### Intelligent processing

The new Decision Point connector helps determine the proper workflow process for each scan based on rules. Unlimited Decision Points allow for redirects to be configured for each setup, and multiple conditions can be combined together. The Decision Point connector compares the metadata specific to a destination — such as an ECM, folder or email — to determine what to do with the scan data.

### Versatile formats

Support a variety of image formats — including TIFF, JPEG, PNG and PDF (searchable, password protected and high compression). You can also choose to convert scanned documents into editable formats — such as searchable PDF, RTF (Microsoft® Word®), XLS (Microsoft Excel®) and more — and even preserve the formatting of tables and diagrams.

## Scan & capture at-a-glance

### “Scan to” destinations

- Email, Folder, FTP and Secure FTP
- Hot Folder and WebDAV repositories
- ECM and business systems (via connectors)

### Scanning operation

- Optical Character Recognition (OCR), zonal OCR
- Image preview, clean-up, despeckle, deskew
- Bates stamping, watermark
- Support for linear and 2D barcodes
- Create custom scanning workflows

### File formats

- JPEG, TIFF, PDF image, PDF image + text, PDF/A
- XML, TIFF-F, DCX, BMP, GIF, PNG
- RTF (Microsoft Word), XLS (Microsoft Excel)

### Connectors

- Documentum®
- FileNet®
- Microsoft SharePoint Online®
- RightFax™
- OpenText™ Content Manager
- Microsoft Exchange Online™
- Microsoft Office 365® Services
- OneDrive® for Business
- Ricoh Content Manager
- Google Drive™
- Gmail™
- Dropbox™

### Authentication & security

- Active Directory®, LDAP, LDAPS support
- Authentication with a range of proximity cards
- Encryption (documents and transmission)
- Audit trail (track all documents sent)

### Implementation

- Load balancing and failover
- Up to 1,000 MFPs per scanning server
- SDK available for custom integrations with other systems

*The Scan & Capture Option requires the Streamline NX v3 BASE product.*

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### Scan to Cloud services



- Microsoft Office 365® Services
- Microsoft SharePoint Online®
- OneDrive® for Business
- Microsoft Exchange Online™
- Ricoh Content Manager
- Google Drive™
- Gmail™
- Dropbox™

### Mobile support



- Control Streamline NX on the MFP from your mobile device
- Consistent design and layout with MFP
- Submit document files/photos/images into a workflow
- Enter metadata to select a destination or describe a project
- Capture images offline and submit when reconnected

*See Streamline NX Mobile Support document for more information.*

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[www.ricoh-ap.com](http://www.ricoh-ap.com)

**RICOH ASIA PACIFIC PTE LTD**

103 Penang Road #08-01/07, VISIONCREST Commercial, Singapore 238467  
Phone: +65 6830 5888, Fax: +65 6830 5830

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